

Church of England, Diocese of Guildford
ST MARY THE VIRGIN, SHALFORD
with St Michael's, Peasmarsh

Annual Reports & Accounts 2016

of the Parochial Church Council

Charity no: 1128468

www.stmary-shalford.org.uk

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**Agenda for the Annual Parochial Church Meeting
St Mary the Virgin, Shalford
Sunday 30th April 2017**

1. Opening Prayers
2. Apologies for Absence
3. Minutes of the APCM held on 10th April 2016
4. Matters Arising from Minutes
5. Vicar's Report
6. Financial Report
7. Fabric Report
8. Electoral Roll Report
9. Election of PCC Members and Deanery Synod Members
10. Report of Proceedings of PCC in 2016
11. Report of Proceedings of Deanery Synod
12. Appointment of Sidesmen & Women
13. Appointment of Auditor
14. Reports from Groups
15. Questions

**Agenda for the Annual Meeting of Parishioners
St Mary the Virgin, Shalford
Sunday 30th April 2017**

1. Minutes of Annual Meeting 2016
2. Notification of Nominations and Election of Churchwardens for 2017/18
3. Closing Prayers

Minutes of the Annual Parochial Church Meeting Held at St Mary the Virgin, Shalford On Sunday 10th April 2016 at 11.15 a.m.

Present: Rev John Cruse (Chairman)
Andy Jenkins (Churchwarden)
Val Helliwell (Churchwarden)
Geoff Comley (Deputy Churchwarden Peasmarsch)
Nigel Tyler (Honorary Treasurer)
Naomi Fraser (Honorary Secretary)
And 35 other parishioners

- 1.** The vicar opened the meeting with prayer.
- 2. Apologies for absence**
Jan Barklem, Joyce Davies, Deidre Dewhurst, Ann Groves, Sharyn Nash, Graham Ward.
- 3. Minutes of APCM held on 12th April 2015**
The minutes of the Annual Parochial Church Meeting held on 12th April 2015 had already been distributed. There were no amendments. Jane Wetherall proposed that they be accepted as a true record. Nigel Tyler seconded. All were in favour.
- 4. Matters Arising from the Minutes**
p.1 item 4: Possibility of forming a Junior Choir. John said that we were now lucky enough to have Liz van Eykenhof as our new Director of Music and she was hoping to make connections with other music groups in the community which could include junior groups.
p.4 item 4: Church website. This continues to be updated.
- 5. Vicar's Report**
John referred to his report, already circulated, detailing St Mary's past activities in 2015, but he emphasised that we also need to look forward at this time. He particularly welcomed Liz van Eykenhof as our new Director of Music following Chris Slater's retirement at the end of 2015 after many years of service to St Mary's.

The church, internationally and in our own Diocese, is concerned about growth both numerical and spiritual. John felt that, wonderful though it is to have a full church at the major festivals, success should not only be measured in numbers; quality of worship is just as important. However, every church needs new members, not least because in order to function properly many people are needed

to fill both official and unofficial positions. At St Mary's we are lucky that so many people make a contribution week by week, showing that they are finding something that is valuable to them. Once again John emphasised the importance of our involvement with the local community through services held at Sunrise and Ashley House, contact with the local school, and our weekly C3 coffee mornings which always attract a wide variety of people who do not necessarily come to church services.

John asked for prayers for the church at every level: for Bishop Andrew, for the Bishop of Dorking elect, for him and Janice as our vicar and lay minister, for the officers of the church and for each other. Some are "doers" and some are "contemplators" but we are all members of one body and for all that everyone does, both for the church and the community, John gave his thanks.

6. Finance Report

Nigel Tyler thanked Norman Pilkington who submits the Gift Aid returns to the Inland Revenue. This is a time-consuming task but raises an extra £20,000 p.a. for our funds. Thanks also to Rob Helliwell who collects the plate takings each week and banks them. Nigel thanked all who contribute to the finances of the church and to fund-raising activities. He said the church is, of course, all about people and worship, but we cannot avoid the fact that the Treasurer has to make sure enough money is generated to keep the church going for the people to use.

Nigel referred to his one-page summary of Income and Expenditure. The Maintenance Fund has to retain enough cash to maintain the church. Three years ago work required by the Quinquennial Inspection cost £12,000 and we now have a balance of £11,000 in that fund.

The New Build Fund is money left over from the re-ordering of St Mary's. The balance currently stands at £25,800. We could have paid for the new digital organ from that fund but this was, in fact, covered by donations. The car park is still a possibility and would be paid for from this fund.

Peasmarsh Restricted Fund covers the cost of running St Michael's church and hall in Peasmarsh.

Nigel reminded the meeting that the figures in the Unrestricted General Fund only relate to 2015. The total income for the year was almost £130,000, which included generous one-off donations. A reasonable level of cash (about £75,000) needs to be kept in the Unrestricted General Fund for future expenditure.

We paid a reduced Parish Share throughout the previous year but were able to repay the debt in full to the Diocese in March 2015. Once again Nigel emphasised that we cannot rely on one-off donations to fulfil our obligations to the Diocese. Our Parish Share has increased by £1,000 this year and, although we once again have permission to pay at a reduced rate, we will need to make up the shortfall. Bill Ward asked by what percentage everyone would need to increase their regular giving to generate enough income to pay the Parish Share in full each month. Nigel indicated that it would need to increase by about 25%. He said he felt it was not his responsibility to tell people how much they should contribute each week, but that everyone should know the true position.

Discussions are currently taking place within the Church of England regarding the allocation of Parish Share; different diocese allocate the share in different ways and arrangements may change slightly in the future.

Bill Ward proposed that the Statement of Accounts for 2015 be approved. Ann Thomas seconded. All were in favour.

Thanks were expressed to Nigel Tyler for the enormous amount of time he spends looking after the church finances and preparing these figures.

7. Fabric Report – St Mary's

Val referred to her detailed Churchwarden's Report which summed up a very busy year.

The church is currently in good condition and there are no major fabric problems. The Quinquennial Report three years ago pointed out some stonework that may need attention, but it has not proved necessary yet. The groups who regularly hire St Mary's for activities are very happy with the facilities.

Our new digital organ was installed in June and is working well. Currently the DAC require us to retain the old organ console and pipes in situ, but our long-term plan would be to acquire permission to remove them in order to release more space.

We are looking forward to updating our sound system during this coming year.

Who Does What: Val distributed a comprehensive list of those responsible for all aspects of church life and asked, once again, for more volunteers to come forward.

Fabric Report – St Michael’s

Exterior decoration has taken place, thanks to Andy Jenkins and Geoff Comley who gave up a great deal of their time. The only cost incurred was for the paint. The new church heaters have dried everything out, which has necessitated some extra maintenance, but all is now well and the atmosphere much improved.

Thanks were given to Andy and Geoff, and other contributors to St Michael’s, for all that they do.

8. Electoral Roll Report

Our new Electoral Roll Officer, Mary Pain, recently wrote a piece for the Parish Magazine reminding people of the purpose of the Electoral Roll. Current numbers stand at 103 and an up-to-date list will be posted on the notice board shortly. John reminded everyone to make sure their names were on the Roll.

9. Election of PCC Members

One PCC member, Helen Cleall, is retiring this year. Thanks were given for her three years’ of service. One nomination has been received.

Anneli Lowe: nominated by Joyce Davies, seconded by Naomi Fraser

All were in favour of her nomination.

10. Report of Proceedings of PCC in 2015

Naomi reported that the PCC met six times in 2015. Regular reports were received from our Deanery Synod representatives, the Global Connect Group, our Children and Families’ Organiser, our Treasurer, and our Churchwardens for both St Mary’s and St Michael’s.

Matters discussed included: finalising the installation of the digital organ; arrangements for receiving Holy Communion; Charity Fair beneficiaries and our general outreach into the local community; Bishop Andrew’s Common Purpose Survey; the role of PCC trustees; finding a replacement for our Director of Music. John reminded the meeting that details of forthcoming PCC meetings are posted on the notice board and any member of the congregation is entitled to attend, although they would not be eligible to vote. Minutes are displayed, after approval, in the porch.

11. Report of Proceedings of Deanery Synod

Deanery Synod consists of members of the clergy and elected lay members of the church. The two elected members from our parish are Bill Ward and Ann Thomas.

Bill reported that discussions had taken place on the problems of poverty in a seemingly affluent area and the church's response to the refugee crisis, both nationally and locally. At each meeting representatives from community groups with expertise in the topics being debated were always very valuable.

12. Appointment of Sidesmen & Women (Greeters)

Andy Jenkins proposed that the rotas for these positions continue to be organised by the Churchwardens, without the need for formal elections. Val Helliwell seconded. All were in favour.

13. Appointment of Auditor

Bill Ward proposed that Brayne, Williams and Barnard be re-appointed as examiners of our financial accounts. Ann Thomas seconded. All were in favour.

14. Reports from the Groups

John referred to the written reports from the many groups connected with church activities and thanked all those who had prepared them.

He paid tribute to the hard work of all those in the groups, both in the community (Global Connect, Pastoral Assistants, C3 Coffee Morning, Breakfast Together, Mother & Toddler Sessions in Shalford and Peasmarsh) and those in church (Choir, Bell Ringers, Cleaning Team). Jane Wetherall asked for more volunteers for church cleaning to come forward as the number of volunteers is reducing owing to advancing years.

15. Questions

Euan Houstoun asked about progress on plans for a car park at the rear of St Mary's. John reminded the meeting that the road leading to church land is owned by Guildford Borough Council but leased to Thames Water, therefore two sets of solicitors are involved in the negotiations for access. Sally Schupke has worked hard consulting with both sides and the paperwork is now completed but we are waiting for the relevant signatures. Planning permission runs out in October and cannot be renewed further so efforts to finalise this will continue.

16. AOB

Geoff Comley thanked Maureen Stenning for her regular playing at services at St Michael's.

Euan Houstoun paid tribute to John Cruse for his leadership and inspiring sermons. John in turn thanked everyone for their contributions to all aspects of life at St Mary's and particularly to Val Helliwell who is due to retire after six years of service as Churchwarden. This would be covered more fully in the Parishioners' Meeting immediately following the APCM.

John said prayers would be said at the conclusion of that meeting.

The meeting closed at 12.20 p.m.

Approved

Chairman

Date

Minutes of the Annual Meeting of Parishioners Held in St Mary the Virgin, Shalford, On Sunday, 10th April 2016, at 12.20 p.m.

The Rev John Cruse was in the chair and welcomed everyone. He explained that the purpose of the Parishioners' Meeting was to elect the Churchwardens for the forthcoming year. John reminded the meeting that to vote you must either live within the bounds of the parish of Shalford, or be on the church Electoral Roll.

This year Val Helliwell is retiring after six years of service. Her contribution to St Mary's has been immense and will still continue in many ways. John paid tribute to her, and Rob, and said that although he was disappointed that no one had come forward, he was hopeful that a replacement would be found. Under church law she is allowed to continue until 31st July and an extra meeting could be convened at any time to elect her successor. After that day we will, if necessary, cope with one churchwarden. John said we have a large pool of volunteers to help with the smooth running of the church, particularly the Welcomers at services, and these all help the churchwardens in their duties.

1. Minutes of Annual Meeting held on 12th April 2015

No amendments. Val Helliwell proposed they be accepted.
Jenny Davies seconded. All were in favour.

2. Notification of Nominations and Election of Churchwardens for 2016/17

	<u>Nominator</u>	<u>Seconder</u>
Andy Jenkins	Jane Wetherall	David Davies

All were in favour.

John presented Val with gifts and a card from the congregation, with thanks for all she has done, and will continue to do.

The meeting concluded with prayers at 12.45 p.m.

Approved

Chairman

Date

VICAR'S REPORT 2016

How to say something new in yet another Annual Report? In addition to the usual thanks, especially to Andy our churchwarden, Val (churchwarden until June last year) and all the rest of you, and the mention of those who have sadly died since our last APCM (at the time of writing, Penelope Head, Jeanette Crawford & Barbara Ede) it could just be another record of things done. But this year I thought I would reflect on particular issues which followed on from the diocese's "Transforming Church, Transforming Lives" initiative launched in late 2016, and our response to it, of which you will hear more at the APCM itself.

The diocese has set itself twelve goals:

- Making disciples
- Increasing believers
- Growing youth & children's ministry
- Developing lay leaders
- Recruiting more clergy
- Cultivating community partnerships
- Reaching beyond borders
- Nurturing education
- Encouraging generous giving
- Sharing expertise
- Communicating effectively
- Improving church buildings

It has asked each parish to respond with a Church Development Plan ("CDP") which reflects on our own situation, hopes and plans – we don't have to do or respond to all 12! The PCC have been wrestling with this in its meetings since, and at our APCM we aim to have a draft for you all to see and discuss.

As part of this process, we have used a survey of our PCC members that we produced for the Archdeacon's Visitation in July last year, and their responses are given in the table overleaf. The highest response to any question is highlighted in red.

1=completely disagree, 10=fully agree

	1	2	3	4	5	6	7	8	9	10
1. Our church is a community where most members feel a real sense of belonging.					1		1	7	3	4
2. New people quickly feel at home in our church.			1		2	3	7		2	1
3. At our church people frequently "come to faith" for the first time.			1		1					
4. Our church has an age profile that matches that of our parish.	1	1	3	3	4		3			1
5. Our church is a place where everyone grows and matures in their Christian faith.				1	3	3	4	1		1
6. The worship in our church is attractive, vibrant and inspiring.				2	2	1	3	4	2	2
7. As a church we believe that prayer makes a difference and we take prayer seriously.					2	1	4	4	2	3
8. Our church is a place where people grow their gifts and flourish and vocations are nurtured.					2	2	3	2	2	
9. Our church makes a difference to our local community and at least one other community beyond.					1	3		2	4	6
10. Our church's vision and mission is not limited by our financial giving.			2	3	2	2	3	1	1	2

We have also been using the "SWOT" analysis we produced for the same Visitation. "SWOT" stands for "Strengths, Weaknesses, Opportunities, Threats". Here it is overleaf:

STRENGTHS	WEAKNESSES
<p>Warm welcome. Diversity of services. Excellent and well attended Lent Talks. Flexible space for services and events. Good Community links:- C3 on Wednesdays, Organisation of Christmas Charity Fair, Involvement in Shalford Summer Fete, Contact with local schools, Contact with local residential homes. Willing and committed volunteers. Thought-provoking sermons. Popular Messy Church events and Nativity Play. Peasmarsh Spring Fair and Christmas Party. Excellent Parish Magazine. Music – new enthusiastic organist. Good financial management.</p>	<p>Lack of young people. More training needed for Welcomers, particularly for special occasions, e.g. Baptisms. Names of Baptism families should be given to Welcomers. More effort needed to ensure newcomers return. Not enough new volunteers coming forward to augment those already in place. Regular giving is too low. Church’s location on edge of village. Church’s profile within village.</p>
OPPORTUNITIES	THREATS
<p>Expanding work with children. Who to lead? Where to hold activities? Sporting links with other churches? More focus on family-friendly services appealing to all ages but with more child participation. Our new organist could bring more involvement of young people in the music of services. Variation in the general pattern of services. Looking for ways to counter indifference/embarrassment of people not familiar with church routines. Making the church better known in the village. Consulting the village for their views via a questionnaire – in the Parish Magazine, on-line? Appealing to <u>all</u> age groups to become involved, inc. 50s/60s who may find time on their hands.</p>	<p>Many other churches in the area offering different approaches. Many demands on families’ time, particularly at weekends. Financial burden of the Parish Share. Lack of separate space for extra activities. Lack of people with time to run such activities.</p>

Our CDP will aim to celebrate what we currently do as well as looking at how to develop and improve in other areas. As part of this, you are entitled to know what I think (other opinions are available and valid, as they say!):

There are two models of Church which particularly resonate with me. These are: *the Church as a school of Love* and *the Church as the Body of Christ*. The first makes us think about how we offer ourselves or others the chance to grow and develop in our love & understanding of God, of God as he is in Jesus, of the immense privilege of life and being sought out by this tremendous mystery of Love. The second makes us think of how we work that out practically, through local initiatives or wider social action, by caring for our own people, our local community, the nation and the world. I hope that we offer people a chance to learn, grow and develop in their response and faith. I hope we offer people an experience that speaks meaningfully of God and his love. I hope that we offer them ways of discovering how to put those into practice in their lives, whether at work, in their families or wherever. I would feel that we (and I) have not been "faithful servants" if any of these are not so. Which is where an honest and humble – but unforced – look at ourselves comes in; setting goals and priorities that feel right for us rather than to please or placate others.

Let me suggest the following as marks by which to measure ourselves. They are all indeed about "Transforming (the) Church, Transforming Lives" as it happens. They are the Marks of Mission as proposed by the worldwide Anglican Communion:

- To proclaim the good news of the Kingdom.
- To teach, baptise and nurture new believers (and, I would add, existing ones too!)
- To respond to human need by loving service
- To seek to transform unjust structures of society, to challenge violence and prejudice of every kind, and to pursue peace and reconciliation.
- To strive to safeguard the integrity of creation, and sustain and renew the life of the earth.

What would be *my* priorities for a "CDP" (they may not be yours, but that is why we are asking your opinions at PCC & elsewhere)? To continue to strive (or to amend if we are not):

- To offer a space which is, however imperfectly, a place of meeting with God for all people, where theology, prayer and mutual care are taken seriously.
- To be a place where we know there are more questions than easy answers, where people are free to learn, ask questions, and come to

belong as they share our pilgrimages in faith as they journey into theirs.

- To be a place where laughter is often heard, but sincerity is real, where we are serious about what we do and believe, but not sombre.
- To be family-like in that we welcome all people, regardless of age, gender, sexuality or income.
- To ensure that we offer appropriate worship and resources for children (Messy Church &c) whilst valuing and celebrating the worship that suits other age-groups as well.
- To be a resource (a *parish* church) for the whole community, not just a gathered few.
- To love, to serve. To praise, to work. To be gathered in by love, but outward looking in attitude. To challenge, but to welcome. To be serious, but not solemn. To know we have been given a great gift which God wants everyone to share, to give our whole lives to embodying that hope and expectation. To trust in God to do his work through us, whether we can see visible signs of it happening or not.

Thank you for sharing this tremendous task with me and with each other through another year. Please continue to pray for both our churches and villages, for our to-be-elected `wardens, members of the PCC and all others who *are*, with you, the Church in this place.

God of our salvation, you sent your Son to draw all people into your abundant life: grant that your Church, empowered by the Spirit, may be the instrument of your transforming purposes in the world, that all may know your power to heal and save. Through Jesus Christ our Lord. Amen. ("Transforming Church, Transforming Lives" vision prayer).

John Cruse

Vicar

CHURCHWARDEN'S REPORT 2017

Throughout the year there has been a continuous process of monitoring and maintenance at both St Mary's and St Michael's at Peasmarsh, which has enabled me to get more acquainted with the buildings (often at close quarters, from the top of a long ladder).

The buildings are generally in good condition, although the deterioration of the stonework at St Marys concerns me and will soon need attention. The costs involved in restoration of church stonework can be crippling and I am reluctant to investigate the possibility of any work this year, as we continue to deal with the ongoing challenge of the Car Park, Thames Water and GBC, the need to relocate the Parish Office back to the church from the Vicarage and a legal issue dating back to the 1970s regarding the Trustees of Peasmarsh Church and Hall. We have a finite amount of money in our accounts and have to be extremely frugal with our spending. We are currently unable to pay our full parish share on a monthly basis and we are required to have a Quinquennial Survey in 2018, the results of which may mean that we are faced with works we have to do, rather than works we choose to do.

Gutters are cleaned, drains are cleared and chainsaws, axes, and plumbing equipment have been brought into use, so the small maintenance jobs have been kept "in house" wherever possible, thus enabling costs to be kept at a minimum. This has not been possible with all works, as it has been five years since the re-ordering was carried out and we had to have a full inspection and test of the wiring, lighting, and electrical installation. Apart from a couple of small items that needed attention, everything was found to be in good working order.

This year we have been able to replace our aging sound system with a new digital system controlled by an iPad, enabling greater flexibility of microphones and giving us the ability to have two CD players and MP3 use. The sound levels can now be operated wirelessly from anywhere in the building

In July we had the triennial visit by the Archdeacon, accompanied by the Rural Dean, to assess our documentation, practices and general housekeeping. We were complimented on the way the church operates and, aside from a couple of small suggestions on ways we could improve, the visit went well. At the end of the visit we had a chance to raise any concerns of our own, so our desire to remove the old pipe organ from the balcony and the old organ console from the choir corner was highlighted, as the chances of realising the at least £50,000 required to refurbish the instrument are remote. These removals will allow us to open the balcony as a meeting space, revealing the stained glass window that has long been hidden from view, provide increased storage space and facilitate the aforementioned relocation of the Parish Office. Since this was all deemed

an "acceptable need", the PCC is, at the time of writing, consulting with the Diocesan Advisory Committee.

We continue to work hard within the parish, overseeing a successful Christmas Fair which raised the stunning sum of £7100, which supported the many charities we aid and again running the tea tent at the Scout's Fete in the summer, serving tea and cake.

We are now undergoing a review of what we do as a church, based on the diocesan "Transforming Church, Transforming Lives" programme, assessing what we can do to develop over the next ten years. There are twelve goals set out in the programme, and whilst we are not expected to achieve all of them, we are currently producing a development plan to enable growth over the years to come.

The challenge of being the solitary Church Warden for 2016/17, whilst also working full time, was always going to throw up difficulties with the work/life balance and, as my "day job" situation has changed, there has been more work and less life. This has seriously affected the amount of time I have been able to dedicate to my role here, which saddens me enormously. Without the assistance of a great many kind souls, to whom I am extremely grateful, there is much that simply wouldn't happen; I am particularly indebted to the Vicar and the Parish Secretary.

Church could not function successfully without the sterling work carried out by many hard working teams. Jane Wetherall and the ladies who clean, work hard to make the building a pleasure to spend time in, be it for C3 or one of the many groups who continue to hire the space throughout the year; Naomi Fraser battles against the weeds, maintaining the Garden of Remembrance; Sam Perkins leads Messy Church, captivating the enthusiasm of the hordes of children who take part; Liz and the Choir lead us musically throughout the church year; the team on the Coffee rota ensure we are well watered; the "Flower Fairies" who keep us in floral splendour and many, many more - I thank you all for your hard work and commitment over the last year. Finally, I would like to thank my wife Katrina for all the support she has given me in my role as your Churchwarden.

Andy Jenkins

Churchwarden

St Michael's Peasmarsh

2016 was basically a year of maintenance. The pathway leading to the church and hall had a tree root running under the concrete causing the path to lift making it a trip hazard. Andy and I got together and lifted the concrete and cut out the roots causing the problem (no easy task). The path is now flat and safe. Keith (our caretaker) has jet washed the path to remove the moss as it had become quite slippery. I have also cleaned the gutters. There is now a defibrillator outside the entrance to the hall.

We continued to have evening services throughout the summer months plus our special services for Harvest, Christmas, etc. Thanks to John and Janice who lead our services and to Maureen Stenning for playing the organ for us. Also thanks to Ellen Hallam and Ros Comley for preparing the church ready for our services. Thanks too go to Georgina Hallam who reads so well for most of our special services.

Geoff Comley

Deputy Churchwarden

Pastoral Assistants' Report

When visiting our church, Bishop Andrew said in his address that as Christians we never retire and this of course is perfectly true. You do not serve for so many years and then decide to stop visiting care and residential homes, hospitals and people in their homes. You do not stop your duty as a reader, leading intercessions or other duties required within a church - no, we continue serving God through the church, local community and wherever we happen to be and will continue to do so while we are capable and required.

You will all know that Sheila has been a pastoral assistant for many years, and Val for several years too – hence the comments on non-retirement ! This is a very happy and friendly village where people look out for each other. But there are those who slip through the net and we hope that we will be informed about anybody needing a visit. Our job involves much more than visiting though, and we are trained in many aspects of church led activities and outreach to all. The Pastoral Assistants course is stimulating, run by enthusiastic experts, and does, at the end, give a sort of official stamp on what we do.

With our advancing years we do pray that others will come forward and volunteer to take on this valuable and satisfying role in our parish, and for the village as a whole.

Sheila Pickering & Val Helliwell

Pastoral Assistants

CHOIR REPORT

Choir has had a rather positive year!

The new Organist/Director of Music, Liz van Eykenhof has held the post for a year now, and is growing into the role.

We are very pleased to welcome back, Deirdre Dewhurst singing alto and Charles Jennings singing bass, so it is lovely to now have all four parts, SATB, if only just.

Choir meets on a Thursday night (excluding fourth week of the month) from 6-7 for a warm-up, preparation of the upcoming hymns and to work on the anthem of the moment. It is a relaxed, happy affair, but we make a jolly good sound. We sing in the service every Sunday at 10, either robed in the choir seats, or in mufti for the family service.

Looking back on the year, there have been some notable pieces: The Lord is my Shepherd (Vicar of Dibley theme) and a lively rendition of John Gardner's Holly and the Ivy, were both fun and rewarding, alongside some of the old favourites: Mozart's Ave Verum, and A Gaelic Blessing. Our latest offering, the very beautiful Irish Blessing (arr. James Moore) was very well received and will be sung again.

Looking forward, we would love to add to our numbers, particularly altos and basses. The church is a lovely space to use, cool in the summer and cosy in the winter with the underfloor heating. So do come along and try singing with us - you'd be very welcome and it's good for you too.

Liz van Eykenhof

CHILDREN'S WORK

We continued to run Messy Church in 2016, with two very enjoyable sessions.

Family services have been well attended, especially those with Baptisms. These include special services on Mothering Sunday, Harvest and Christingle.

Another outstanding success for our Crib Service with Nativity play which saw 27 young people from 0-13 years taking part as actors or readers. Incredibly well attended with standing room only once again and lots of very positive feedback from those who came along.

Sam Perkins

GLOBAL CONNECT REPORT

Members of group are Rev John Cruse, Joanna Houstoun, Jane Wetherall, Sue Wilbraham, and Ann Skottowe – who is unable to take a full role but continues to be interested in our work.

St Mary's is a **Fairtrade** Church and as such we have served fairly traded tea & coffee after services and had Fairtrade goods for sale since 2005. If you would like anything from the new catalogue ordered please look it up online and let me know the details. Ordering through myself increases the return KWFairtraders can make, this is the money we have been able to pass on to **Lutengo United School in Uganda** over many years, which has greatly benefitted the school. We are now looking at changing our beneficiary, so Sue Knight and myself – K & W.....not Ken!.... – are considering support for our former student Bridget whose primary school is in great need of books, plus other initiatives.

The recent **St Georges' Hospital Air Ambulance Service** fundraising group visit and talk had to be postponed. We look forward to hearing about their vital work for the people of Surrey, Hampshire, Kent and Sussex later this year.

The successful **Guildford/Freiburg Churches Together Link**, chaired by Rev Stanley Hemming-Clark, continues post the Brexit decision with a party from Freiburg in SW Germany coming to enjoy our surroundings whilst taking part in the Diocesan vision of reaching beyond our borders - goal seven from the transform church, transforming lives initiative. Look out for them from June 11-17. You are welcome to join us for any part of the programme – to be announced.

As a Church, St Mary's has supported the **North Guildfood Foodbank** scheme, started by Anne Mather, for several years, small green explanatory leaflets can be found on the table near the west door and a labelled box by John's vestry is the collection point for goods to be taken to St Clare's Park Barn for distribution.

We have continued to support the **YMCA** Y project based in Bridge Street from Charity Christmas Fair profits, these being two local initiatives we are connected with.

The **Charity Christmas Fair** benefits eight local charities, a national and international concern every year. Joanna Houstoun has led a team putting in much effort to secure its ongoing success in recent years.

However, the GC group feels we should support a new project this year and several ideas were put forward:- new support for CUF (the Church Urban Fund – this was suggested by John, being a charity we know well and as a Church we have supported in the past); a new USPG initiative; the Red Cross (both of which we have had connections with in the past);

or Fairtrade Exchange (various projects run by Fairtrade for the benefit of those with little support).

We look forward to having suggestions from the congregation, please contact any member of the Group.

Sue Wilbraham

BREAKFAST TOGETHER

All ages are welcome at *Breakfast Together*. In May the difference in age of attendees was 94 years! We were so happy to welcome Victoria Lowe - not yet a year old! - for the first time. In July, Joan Robinson also joined us for the first time and we are delighted that she has continued as a regular since then. Both Easter Day and Christmas Day fell on the fourth Sunday of the month. We didn't get together on the latter as everyone seemed to be away or have something better to do, so overall attendance for the year was down a bit, but on Easter Day we were joined by Sharyn and John Nash, which was lovely.

Why not come to the 8 am service on these Sundays (even if no others!) and then stay for good conversation, laughter and a simple, but delicious, free breakfast. You'll enjoy it. If *you* don't come, others may get a doggy bag to take home!

Joyce Davis

BELL RINGERS

In 2016 there were six Shalford ringers, but with regular help from other local ringers, Monday evening practices continued regularly. The Shalford band continued to be involved in district events, including hosting district events in September and October.

We rang for most Sunday morning services, and rang the bells in celebration of the Queens 90th birthday on Sunday 24th April.

Shalford bells continued to be popular with visiting groups of bell ringers as Shalford bells are known to be a well maintained and tuneful ring of eight.

We are short of bell ringers and continue to seek new recruits.

Sue Saunders

1 JANUARY TO 31 DECEMBER 2016

	Unrestricted General	Unrestricted Maintenance	Restricted New Build	Restricted Peasmarsh	Total
	£	£		£	£
Receipts					
Envelope and loose plate collections	25,181			992	26,173
Standing orders	25,208		667		25,875
Other donations	6,742		1,000	497	8,239
Tax recovered on gift aid	14,138		422	111	14,671
Concerts & Events	1,300				1,300
Lettings	3,750			1,270	5,020
Weddings, funerals & baptisms net of Diocese share	2,008				2,008
Magazine sales and adverts	6,429				6,429
Proceeds - Christmas Fair & Spring Sale	7,380			475	7,855
Bank interest	415				415
Total income 1 January to 31 December 2016	92,551	0	2,089	3,345	97,985

Payments

Parish share - Monthly payments of £4,500	54,000				54,000
Parish share - Balance due for 2016	17,043				17,043
Salary of parish administrator	5,616				5,616
Organist salary	3,700				3,700
Church insurance	2,741			786	3,527
Church utilities	4,246			2,220	6,466
Magazine expenses	3,492				3,492
Parish office expenses	2,272				2,272
Vicarage expenses	1,129				1,129
Donations - Christmas Fair & Spring Sale	6,495			241	6,736
New Build			6,636		6,636
Church Maintenance		768			768
Governance costs	600				600
Other	4,500			1,289	5,789
Total payments 1 January to 31 December 2016	105,834	768	6,636	4,536	117,774

Profit/(loss) 1 January to 31 December 2016

	(13,283)	(768)	(4,547)	(1,191)	(19,789)
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FUND BALANCES

	Unrestricted General	Unrestricted Maintenance	Restricted New Build	Restricted Peasmarsh	Total
	£	£		£	£
Balance as at 31 December 2015	90,843	11,203	25,800	6,323	134,169
Profit/(loss) 1 January to 31 December 2016 (as above)	(13,283)	(768)	(4,547)	(1,191)	(19,789)
Less Parish Share payment in March 2016	(15,720)				(15,720)
Balance as at 31 December 2016	61,840	10,435	21,253	5,132	98,660

Notes

- Unrestricted general income of £92,551 includes about £10,000 of "one-off" donations including Gift Aid recoverable.
- Unrestricted general fund loss of £13,283 is after paying the Diocese £17,043 in December 2016. This is the balance due for 2016 Parish Share which we agreed to pay in the November 2016 PCC meeting.
- Total due to the Diocese at 31 December 2016, for Parish Share, is £Nil.
- The Parish share is payable to the Diocese and covers all salary and pension costs of our Vicar, upkeep of the vicarage and a contribution to the costs of running the Diocese and the wider Church of England. During 2015 our monthly payments of Parish Share were less than the full amount due and at 31 December 2015 we owed the Diocese £15,720 for Parish Share. The "one-off" donations and legacies of £40,000, that we received in 2015, enabled us to pay this debt of £15,720 to the Diocese in March 2016.
- New Build costs of £6,636 are £633 for new hymn books, £198 for a chair trolley, £2,600 to GBC for easement and costs re car park access and £3,205 for the new sound system.
- Included in the unrestricted general fund balance at 31 December 2016 of £61,840 is the £700 balance on the Choir Fund bank account, which was closed in November 2015. This balance was transferred to the Church bank account and is available for use by the Choir.

REGISTERED CHARITY NUMBER: 1128468

**Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 December 2016
for**

St Mary the Virgin, Shalford PCC

Registered as The Parochial Church Council
of the Ecclesiastical Parish of Shalford
in the Diocese of Guildford

**Contents of the Financial Statements
For the Year Ended 31 December 2016**

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**Report of the Trustees
For the Year Ended 31 December 2016**

The trustees present their report with the financial statements of the charity for the year ended 31 December 2016. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued July 2014.

REFERENCE AND ADMINISTRATIVE DETAILS

St Mary the Virgin's Church is situated in The Street, Shalford and its daughter church, St Michael's, is in the neighbouring village of Peasmarsh. It is part of the Diocese of Guildford within the Church of England. The correspondence address is The Vicarage, East Shalford Lane, Shalford, Guildford GU4 8AE.

The PCC is registered with the Charity Commission (Charity number 1128468) under the name, The Parochial Church Council of the Ecclesiastical Parish of Shalford in the Diocese of Guildford, but is also known as Shalford PCC.

PCC members who have served from 1 January 2016 until the date of this report are:

<i>Incumbent:</i>	Reverend John Cruse*	Chairman
<i>Wardens:</i>	Andrew Jenkins* Val Helliwell	Vice Chairman Served until 31 July 2016
<i>Ex Officio:</i>	Naomi Fraser* Nigel Tyler* Val Helliwell Sheila Pickering Geoff Comley*	Honorary Secretary Honorary Treasurer Pastoral Assistant Pastoral Assistant Deputy Churchwarden Peasmarsh
<i>Co-opted:</i>	Samantha Perkins	Families and Children's Representative
<i>Representatives on the Deanery Synod:</i>	Bill Ward Ann Thomas	
<i>Elected Members:</i>	Jan Barklem Roger Batchelor Helen Cleall Janice Cruse (LLM) Jenny Davies Anneli Lowe Mary Pain John Simpson Jane Wetherall Sue Wilbraham	Retired April 2016 Elected April 2016

* Members of Standing Committee

Independent examiner
Brayne, Williams & Barnard Limited
First Floor, 5 Park Court
Pyrford Road
West Byfleet
Surrey
KT14 6SD

**Report of the Trustees (continued)
For the Year Ended 31 December 2016**

OBJECTIVES OF THE PAROCHIAL CHURCH COUNCIL

The Parochial Church Council ("PCC") is a body corporate charged to "co-operate with the incumbent in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical". It must meet at least four times a year and has certain duties assigned to it, including setting and approving a budget and assisting the churchwardens in their stewardship of the church buildings and their contents by ensuring the Quinquennial Inspection is made and a report received (report received in 2013), insuring the Church and its contents, and acting as a channel of communication between the parish, the deanery and the diocese.

It is committed to enabling as many people as possible to worship at our Church and to become part of our parish community at St. Mary the Virgin. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish.

When planning our activities for the year, the Trustees have considered the Charity Commission's guidance on public benefit and the specific guidance on charities for the advancement of religion. In particular, we try to enable people to live out their faith as part of our parish community through:

- Worship and prayer; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of members of the PCC is set out in the Church Representation Rules. All those who regularly attend are invited to register on the Electoral Roll and stand for election to the PCC.

The major risks to which the PCC is exposed have been reviewed and procedures have been established to manage these risks.

ACHIEVEMENTS AND PERFORMANCE.

Numbers attending worship at both Churches in 2016 were roughly in line with those for the previous year. As a PCC, we continue to monitor changes in attendance and our patterns of worship to ensure we reach as many people in our community as possible.

In 2016 our average numbers were: 08.00 HC 8, 10.00 HC & FW 42 and 17.00 & 18.30 EP 13. At Easter we saw 152 people attending services with 126 receiving communion. At Christmas (including carol service, nativity play, midnight mass & Christmas morning) 672 people came with 130 receiving communion.

There were 12 baptisms, 1 wedding and 8 funerals in Church during the year, with a further 5 at Shalford Cemetery or Guildford Crematorium. Our Electoral Roll currently stands at 113.

Activities during the year.

The PCC met six times during 2016, receiving minutes of the intervening meetings of the Standing Committee. Reports were received at each meeting about the meetings of Deanery Synod, Global Connect and Children's activities (e.g. Messy Church). Minutes of PCC meetings are posted in the church porch for parishioners to read.

**Report of the Trustees (continued)
For the Year Ended 31 December 2016**

PLANS FOR THE FUTURE

Towards the end of 2016 the Diocese of Guildford launched its "Transforming Church, transforming Lives" project and invited parishes to respond by means of a Church Development Plan (CDP) by Easter 2017. The PCC began looking at this in its last meeting in 2016 and will discuss it further before presenting it to the APCM in April 2017. During 2016 the PCC identified the urgent problem of an increasingly elderly congregation and the lack of children and younger members, with the implications this had for our finances now and in the next few years. We are still just about able to pay our way, albeit with a reduced Parish Share (as detailed elsewhere in this Annual Report) but the pinch may come soon without action being taken.

The PCC will continue to monitor all our activities and our finances and continue its work to support the Church's mission in our two villages and our contacts with both communities.

FINANCIAL REVIEW

Unrestricted Funds

The Unrestricted Funds, comprising a General Fund and a Maintenance Fund, are used to pay the running costs of the Church. These costs include the Parish Share which is payable to the Diocese and covers all salary and pension costs of our vicar, upkeep of the vicarage and a contribution to the running costs of the Diocese. For a number of years we were unable to pay the Diocese the full amount of our Parish Share. The receipt of a large legacy in 2013 and a number of very generous donations in 2013, 2014 and 2015 enabled us to pay all Parish Share debt due at 31 December 2015.

During 2016 we received some £10,000 of "one-off" donations which was significantly less than in previous years. Consequently our total income for 2016 was not sufficient for us to pay the full Parish Share of £71,043. Our monthly payments for Parish Share in 2016 totalled £54,000 for the year, which was £17,043 short of the total due to the Diocese. The PCC agreed in its November 2016 meeting that we should pay this £17,043 shortfall, using some of the reserves available at 31 December 2015. This shortfall was paid to the Diocese in December 2016. The good news is that we have paid all Parish Share due at 31 December 2016. The bad news is this has resulted in a £13,283 loss for the year, which has reduced the reserves on the General Unrestricted fund to £61,840 at 31 December 2016. Clearly using reserves to supplement current year income, to pay the full Parish Share, can only be a short term measure.

The full Parish Share for 2017 has increased to £73,247. Our income is sufficient for us to continue making monthly payments of £4,500 for Parish Share. This equates to £54,000 per annum, which will leave a shortfall due to the Diocese of £19,247 for 2017. We would like to pay this balance of Parish Share to the Diocese in late 2017. To achieve this, however, we will need to increase our income from 2016 levels by £16,000 to avoid making further inroads into our reserves.

The Maintenance Fund made a small loss in the year and was £10,435 at 31 December 2016.

Restricted Funds

The Church's Restricted Funds comprise the Funds of St Michael's, Peasmarsh and the balance of the New Community Centre Fund, which was set up for the re-ordering work that has been completed at St Mary's.

The Peasmarsh Fund decreased during the year and was £5,132 at 31 December 2016.

**Report of the Trustees (continued)
For the Year Ended 31 December 2016**

Restricted Funds continued

The New Community Centre Fund made a loss in 2016 and the cash balance on this fund was £21,253 at 31 December 2016. For accounts purposes, the Allen Digital Organ purchased in 2015 has been treated as a fixed asset or capital item. Consequently, the balance at 31 December 2016 on the New Community Centre Fund in the attached accounts is £30,853. This includes £9,600 for the Allen Digital Organ.

Charitable Giving Outside the Parish

In 2016 the PCC paid out donations totalling £6,736 (2015 - £6,308) to secular and religious charities supporting community projects.

Reserves Policy

The PCC has agreed to hold a minimum of three months expenditure, as a reserve in the Church's Unrestricted Funds. This reserve is to cover maintenance and other unforeseen expenditure.

ON BEHALF OF THE TRUSTEES:

.....
Reverend John Cruse

.....
Date

**Statement of Trustees Responsibilities
For the Year Ended 31 December 2016**

The Trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Independent Examiner's Report to the Trustees of
St Mary the Virgin, Shalford PCC**

I report on the accounts for the year ended 31 December 2016 set out on pages 7 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view ' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

P Williams
Brayne, Williams & Barnard
5 Park Court
Pyrford Road
West Byfleet
Surrey
KT14 6SD

Date:

**Statement of Financial Activities
for the year ended 31 December 2016**

		31.12.16	31.12.15
	Unrestricted funds	Restricted funds	Total funds
Notes	£	£	£
INCOME AND ENDOWMENTS FROM:			
Donations and legacies	2	71,269	3,689
Other trading activities	3	8,680	475
Investments	4	415	-
Charitable activities	5	12,187	1,270
		92,551	5,434
Total income		92,551	5,434
EXPENDITURE ON:			
Charitable activities	6	122,322	12,372
		122,322	12,372
Total expenditure		122,322	12,372
NET INCOME/(EXPENDITURE)		(29,771)	(6,938)
RECONCILIATION OF FUNDS:			
Total funds brought forward		102,046	42,923
TOTAL FUNDS CARRIED FORWARD		72,275	35,985
		108,260	144,969

All income and expenditure derive from continuing activities.
The notes form part of these financial statements

Balance Sheet
At 31 December 2016

		Unrestricted funds	Restricted funds	31.12.16 Total funds	31.12.15 restated Total funds
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	10	<u>-</u>	<u>9,600</u>	<u>9,600</u>	<u>10,800</u>
CURRENT ASSETS					
Debtors	11	9,935	-	9,935	17,972
Cash at bank and in hand		64,974	27,080	92,054	121,459
Total current assets		<u>74,909</u>	<u>27,080</u>	<u>101,989</u>	<u>139,431</u>
CREDITORS					
Amounts falling due within one year	12	2,634	695	3,329	5,262
NET CURRENT ASSETS		<u>72,275</u>	<u>26,385</u>	<u>98,660</u>	<u>134,169</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>72,275</u>	<u>35,985</u>	<u>108,260</u>	144,969
NET ASSETS		<u><u>72,275</u></u>	<u><u>35,985</u></u>	<u><u>108,260</u></u>	<u><u>144,969</u></u>
THE FUNDS OF THE CHARITY:					
Unrestricted funds	13			72,275	102,046
Restricted funds				35,985	42,923
TOTAL CHARITY FUNDS				<u><u>108,260</u></u>	<u><u>144,969</u></u>

The notes form part of these financial statements

The financial statements were approved by the Board of Trustees on and were signed on its behalf by:

.....
Reverend John Cruse

**Notes to the Financial Statements
for the year ended 31 December 2016**

1 ACCOUNTING POLICIES

General information and basis of preparation

The Parochial Church Council of the Ecclesiastical Parish of Shalford in the Diocese of Guildford is an unincorporated charity in England.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

The charity adopted SORP (FRS 102) in the current year and an explanation of how transition to SORP (FRS 102) has affected the reported financial position and performance is given in note 15.

Restricted funds

Restricted funds represent:

- Income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and
- Donations or grants received for a specific object or invited by the PCC for a specific object.

The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund.

Where the capital is restricted, but the income generated thereon is not, the capital balance is shown within restricted funds and the income within unrestricted funds.

Unrestricted funds

Unrestricted funds are general funds which can be used for PCC ordinary purposes. Designated funds are funds set aside out of the unrestricted funds for future work.

Income recognition

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resources to which they relate are received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable.

**Notes to the Financial Statements
for the year ended 31 December 2016**

Expenditure recognition

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when paid. All other expenditure is generally recognised when it is incurred and is accounted for gross of VAT.

Tangible fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). All expenditure incurred during the year on consecrated or beneficed buildings and movable Church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

a. Other land and buildings

St. Michael's Church at Peasmarsh is held on a lease at a peppercorn rent, subject only to the Church being used for regular worship. If the services end, the land and buildings revert to the freeholder. The buildings cannot be sold and are, in that sense, inalienable. All expenditure incurred during the year on these buildings and movable furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

b. Other fixtures, fittings and office equipment

Equipment used within the Church premises is depreciated on a straight line basis over 10 years. Individual items with a purchase price of £5,000 or less are written off when the asset is acquired.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Cash and cash equivalents

Cash and cash equivalents include cash in hand and cash deposits with financial institutions that are readily convertible to known amounts of cash with insignificant risk of change in value.

Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Short term creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised costs using the effective interest method.

**Notes to the Financial Statements
for the Year Ended 31 December 2016**

2 DONATIONS AND LEGACIES

	Unrestricted fund £	Restricted fund £	31.12.16 £	31.12.15 £
Planned giving:				
Gift Aid	54,887	2,132	57,019	92,362
Tax recovered	14,138	533	14,671	22,339
Other planned giving	2,244	1,024	3,268	4,247
Legacies	-	-	-	1,500
	<u>71,269</u>	<u>3,689</u>	<u>74,958</u>	<u>120,448</u>

3 OTHER TRADING ACTIVITIES

	Unrestricted fund £	Restricted fund £	31.12.16 £	31.12.15 £
Concerts and events	1,300	475	1,775	1,130
Charity Fair	7,380	-	7,380	6,670
	<u>8,680</u>	<u>475</u>	<u>9,155</u>	<u>7,800</u>

4 INCOME FROM INVESTMENTS

	Unrestricted fund £	Restricted fund £	31.12.16 £	31.12.15 £
Interest	415	-	415	477
	<u>415</u>	<u>-</u>	<u>415</u>	<u>477</u>

5 INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted fund £	Restricted fund £	31.12.16 £	31.12.15 £
Church activities				
Church/hall lettings	3,750	1,270	5,020	6,015
Magazine subscription	2,049	-	2,049	2,291
Magazine advertising	4,380	-	4,380	4,593
Fees	2,008	-	2,008	3,568
Recovery of VAT	-	-	-	2,424
Other	-	-	-	700
	<u>12,187</u>	<u>1,270</u>	<u>13,457</u>	<u>19,591</u>

**Notes to the Financial Statements
for the Year Ended 31 December 2016**

6 CHARITABLE ACTIVITIES

	Activities undertaken directly £	Grant funding of activities £	Support costs £	31.12.16 £	31.12.15 £
Church activities	123,866		3,492	127,358	120,901
Religious and secular charities		6,736		6,736	6,308
Governance costs			600	600	600
	<u>123,866</u>	<u>6,736</u>	<u>4,092</u>	<u>134,694</u>	<u>127,809</u>

Church activities

Included within Church activities of £123,866 is £86,763 for the Diocesan Parish Share. The Parish Share is payable to the Diocese and is legally a voluntary grant. For a number of years the Church was unable to pay the full amount of the Parish Share and we owed the Diocese £15,720 for Parish Share at 31 December 2015. The "one-off" donations, that we received in 2015, enabled us to pay this debt of £15,720 to the Diocese in March 2016. The monthly payments of Parish Share in 2016 totalled £54,000 which was £17,043 short of the full Parish Share of £71,043. This shortfall of £17,043 was paid to the Diocese in December 2016 and consequently at 31 December 2016 there was no debt due to the Diocese for Parish Share.

7 GOVERNANCE COSTS

	Unrestricted fund £	Restricted fund £	31.12.16 £	31.12.15 £
Examiner's Fee	600	-	600	600
Total	<u>600</u>	<u>-</u>	<u>600</u>	<u>600</u>

8 TRUSTEES' AND KEY MANAGEMENT PERSONNEL REMUNERATION AND EXPENSES

No remuneration or benefits were paid to trustees for the year ended 31 December 2016 or the year ended 31 December 2015.

Trustees' expenses

During the year the PCC paid visiting ministers £143 (2015 - £366) and paid trustees of the PCC £279 (2015 - £401) as reimbursement of expenses incurred by them on behalf of the PCC.

9 STAFF COSTS AND EMPLOYEE BENEFITS

The average monthly number of employees during the year ended 31 December 2016 was 2 (2015: 2).

**Notes to the Financial Statements
for the Year Ended 31 December 2016**

10 TANGIBLE FIXED ASSETS

	Unrestricted fund £	Restricted fund £	31.12.16 £	31.12.15 £
Cost:				
At 1 January 2016	-	12,355	12,355	12,355
Depreciation:				
At 1 January 2016	-	(1,555)	(1,555)	0
Charge for the year	-	(1,200)	(1,200)	(1,555)
Net book value	<u>-</u>	<u>9,600</u>	<u>9,600</u>	<u>10,800</u>

Fixed assets comprise the Allen Digital Organ purchased in 2015.

11 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.16 £	31.12.15 £
Gift Aid	9,935	17,972
	<u>9,935</u>	<u>17,972</u>

12 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted fund £	Restricted fund £	31.12.16 £	31.12.15 £
Agency collections	-	695	695	2,838
Accounts payable	2,214	-	2,214	2,424
Taxation and social security	420	-	420	-
	<u>2,634</u>	<u>695</u>	<u>3,329</u>	<u>5,262</u>

13 THE FUNDS OF THE CHARITY

	At 1.1.16 £	Income £	Payments £	At 31.12.16 £
Unrestricted Funds				
General fund	90,843	92,551	(121,554)	61,840
Maintenance	11,203	-	(768)	10,435
	<u>102,046</u>	<u>92,551</u>	<u>(122,322)</u>	<u>72,275</u>
Restricted Funds				
New Community Centre	36,600	2,089	(7,836)	30,853
Peasmarsh	6,323	3,345	(4,536)	5,132
	<u>42,923</u>	<u>5,434</u>	<u>(12,372)</u>	<u>35,985</u>
TOTAL FUNDS	<u>144,969</u>	<u>97,985</u>	<u>(134,694)</u>	<u>108,260</u>

14 RELATED PARTY DISCLOSURES

There were no related party transactions during the year ended 31 December 2016 or the year ended 31 December 2015.

**Notes to the Financial Statements
for the Year Ended 31 December 2016**

15 FIRST TIME ADOPTION OF SORP (FRS 102)

The charity has adopted SORP (FRS 102) for the first time in the year ended 31 December 2016. There have been no transitional adjustments.

**Detailed Statement of Financial Activities
for the year ended 31 December 2016**

INCOME AND ENDOWMENTS FROM	31.12.16	31.12.15
	£	restated £
Donations and legacies		
Planned giving:		
Gift Aid	57,019	92,362
Tax recovered	14,671	22,339
Other planned giving	3,268	4,247
Legacies	-	1,500
	<u>74,958</u>	<u>120,448</u>
Other trading activities		
Concerts and events	1,775	1,130
Charity Fair	7,380	6,670
	<u>9,155</u>	<u>7,800</u>
Investments		
Interest	415	477
Charitable activities		
Church/hall lettings	5,020	6,015
Magazine subscription	2,049	2,291
Magazine advertising	4,380	4,593
Fees	2,008	3,568
Recovery of VAT	-	2,424
Other	-	700
	<u>13,457</u>	<u>19,591</u>
Total income and endowments	97,985	148,316
EXPENDITURE		
Charitable activities		
Support costs		
Ministry :		
Diocesan parish share	86,763	83,627
Vicarage costs	1,129	894
Church running costs	14,582	14,167
Church maintenance costs	768	2,573
New Community Centre	7,836	2,917
Parish magazine costs	3,492	3,489
Parish office expenses	2,272	1,983
Organist & parish office salaries	9,316	9,696
Depreciation	1,200	1,555
Grants		
Religious and secular charities	6,736	6,308
Governance costs		
Examiner's fees	600	600
	<u>600</u>	<u>600</u>
Total expenditure	134,694	127,809
	<u>134,694</u>	<u>127,809</u>
Net (expenditure)/income	<u>(36,709)</u>	<u>20,507</u>

This page does not form part of the statutory financial statements